

**Minutes of the Board of Education Resource Management & Business Operations Committee  
Meeting held on November 08, 2016, in Board of Education Conf. Room E.**

**Attendance: None**

**Administrative Attendance: C. Carver, K. Brooks, B. Germinaro, T. Yonsky**

**N. Hoffman, Chairman, called the meeting to order at 6:00 PM.**

**Board Members Present: Attendance Taken at 6:00 PM:**

**Present Board Members:**

**Mr. Scott Clayton**

**Mr. Bill Foster**

**Mr. Nicholas Hoffman**

**Mr. Larry Craybas, Ex. Offico**

**Absent Board Members:**

**Mrs. Kristen Lacey**

**Mrs. Melanie O'Brien, Alt.**

**Updated Attendance:**

**Mr. Scott Clayton was updated to absent at: 6:49 PM**

**Mr. Scott Clayton was updated to present at: 6:06 PM**

**RECEIVED**  
**2016 NOV 10 P 2:30**  
**TOWN OF BETHEL**  
**TOWN CLERK**

**1. Budget Transfers**

Mrs. Yonsky reviewed with the committee the budget transfers for July 1, 2016 - September 30, 2106.

**Motion Passed:** Move the budget transfers to the Board for approval passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Bill Foster.

Mr. Scott Clayton	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Melanie O'Brien	Absent

**2. Long-Term 5 Year Capital Plan**

Dr. Carver reviewed the steps for the architectural and engineering work needed for the turf field. The Board of Finance would like to use the unexpended funds account to fund the work.

The fund was created for emergencies and opportunities. Other districts have also used corporate and business sponsorship to help fund their projects. However, if sponsorship funds are to be included in the funding. The project would still have to be put forward to the community at the project's gross amount.

Committee discussed the need to establish a plan to fund for maintenance of the field.

Dr. Carver and Mrs. Yonsky reviewed the Long-Term Capital Plan with the committee. The Long-Term Capital Plan is now planning out through several years. Per the Town Charter, the Capital Plan needs to be submitted to the Board of Selectmen by November 30, 2016.

### **3. Audience Participation**

None.

### **4. Adjourn**

Meeting adjourned at 7:06 PM.

Respectfully submitted,  
Susan Pare  
Board Recorder